Draft Minutes March 11, 2025
New Mexico Academy for the Media Arts
4401Central Ave NE, Alb., NM 87108
Governing Council Hybrid and In Person Meeting via the Zoom Platform

1. Quorum Call - Governing Council President Carolyn Carlson called the meeting to order at 10 am, with Governing Council Members Channing Concho, Malinda Menke, Kendra Toth, and Eddie Tafoya excused. Also present were Business Manager Ashley Wolfel, Media Coordinator Anthony Conforti, Megan Reyes Interim Special Education Coordinator, Jerry Landgraf. Principal John Rodarte and Tom Richardson.

2. Approval and Amending of Agenda - a motion was made by GCM Toth, seconded by GCM Menke to approve the amended agenda, adding three policies for approval and a short executive session.

3. Public Input – Mr. Landgraf went over possible numbers for the purchase of the bank portion of the building, The school's budget would be approximately $7,400, while the bank's would be $4,600. John also discussed the school's existing loan, which expires in May 2027. It was agreed upon to review the proposed numbers and consider the school's student count and potential revenue from the state.

4. Approval of Minutes GCM Menke motioned to approve the minutes of the Feb. 11, 2025 regular meeting seconded by GCM Toth. The motion passed unanimously in a roll call vote with all present board members voting in the affirmative.

5. Reports
   A. Business Managers Report Ms. Wolfel presented the school's financial reports and budget. Ashley presented the revenue and

expenditure reports, highlighting the available funds in various accounts and the outstanding purchase orders. GCM Carlson asked about significant chunks of money expected to come in, and Ms. Wolfel said that they are working on spending down some funds and will submit reimbursements for others.

Action Item – GCM Concho motioned with a second by GCM Menke to approve Bar # 501-000-2425-0019-I Flow through Increase from the Instruction from Student Support and Academic Enrichment Program Title IV fund $879.00. The motion passed unanimously in a roll call vote with all board members voting in the affirmative.

B. Principal's Report – Mr. Rodarte Two positions, a counselor and a special education director, are open and advertised. The school has received many applications for the counselor position and has interviewed two candidates for the special education director position. The school's program is intact, and instruction is taking place in STEM, humanities, and CTE. The school has restored services for students via Talk Path Live, which has resulted in savings. The school had a CSD site visit which went well, and they have 30 days to address some issues. The school has been conducting fire drills but the documentation was not accessible during the site visit. The school has been locked out of the evaluation system but this has been resolved. The school needs to update its policy handbook and establish an equity council. The school has completed its CPO certification and has a spring expo tomorrow. The school has $77,000 worth of capital outlay funding to update and install new security cameras and access control

C. Intern Coordinator Report – Tom Richardson reported on new internship opportunities for students, including a graduation reengagement program and internships at Sandia Labs and a local radio station. He also expressed concern about the school's reliance on a single performance indicator.

D. Media Coordinator – Mr Conforti discussed the school's recent activities, including a trip to the Legislature where students were recognized for their work on a mental health documentary and an e-sports team. He also mentioned the school's interest in two bills that could provide funding for the e-sports team and a math lab. He also talked about the school's connection with the film industry, including a visit to a film shoot and the potential for students to join the film union. He emphasized the importance of marketing the school to the film industry and suggested getting a mailing list of the union members for recruitment purposes

6. Action Items – GCM Concho motioned with a second by GCM Menke to approve the single subject acceleration policy; CM Menke motioned with a second by GCM Toth to approve the whole grade acceleration policy; GCM Concho motioned to approve with a second by GCM Menke the high school course policy. All motions passed unanimously in roll call votes with all present board members voting in the affirmative.

7. New/Old Business - GC Members discussed several administrative matters including updating the foundation board paperwork, starting the principal evaluation process, and the need for bylaw revisions. They plan to address the 4-day school week issue and internship requirements.

8. GCM Toth motioned with a second by GCM Menke to move into Executive session according to New Mexico Statutes Section 10-15-1(H)(1)(3) and (7) of the Open Meetings Act (OMA) to discuss limited personnel issues. No action was taken.

9. Adjournd at 11 :52 am

_p__Carolyn Carlson
_p__Malinda Menke

_p__Channing Concho
_p__ Kendra Toth
__e__Eddie Tayofa

The New Mexico Academy for the Media Arts (f.k.a. Media Arts Collaborative Charter School) offers secondary students a comprehensive, project-based, cross-curricular education centered in the media arts. We prepare our graduates for positions in the media industries and for the rigor of post-secondary education.

This meeting will be held per the New Mexico Open Meeting Act. The Council reserves the right to take agenda items out of order, items may be removed or delayed from the agenda at any time, and two or more items may be combined for consideration. The Council is happy to make reasonable accommodations for any member of the public with a disability and wishes to attend the meeting. If special arrangements are necessary, please notify Carolyn via email at ccarlson@nmmediaarts.org at least 24 hours prior to the meeting.