

DRAFT MINUTES

New Mexico Academy for the Media Arts
4401 Central Ave NE, Alb., NM 87108

Governing Council Hybrid and In Person via the Zoom Platform
February 11, 2025 @ 10am

1. Quorum Call – Governing Council President Carolyn Carlson called the meeting to order at 10am, with Governing Council members Channing Concho, Malinda Menke, Kendra Toth, Eddie Tafoya present. Also present were Business Manager Ashley Wolfel, Media Coordinator Anthony Conforti Principal John Rodarte and Intern Coordinator Tom Richardson.
2. Approval Agenda - Motion was made by GCM Tafoya, second by GCM Menke to approve the agenda The motion passed unanimously in a roll call vote with all board members voting in the affirmative.
3. Public Input –
4. Approval of Minutes – Motion to approve the minutes of the January 14, 2025 made by GCM Menke, second by GCM Concho. The motion passed unanimously in a roll call vote with all board members voting in the affirmative.
5. Reports
 - A. Business Manager’s Report by Ashley Wolfel - Ms. Wolfel presented the revenue and expenditure reports. She noted that reimbursements and lease assistance had been received, and that there were positive balances in various funds, including Universal Free School Lunch Program, Activity Fund, Title One, and others. She also mentioned that some of these funds had to be spent down according to specific programs The ending balance per the bank of \$826,732 minus the outstanding checks with an expected general ledger balance of \$777,983.
Approval of BARs: GCM Toth motioned Approval of the following BARs, second by GCM Menke. The motion passed unanimously in a roll call vote with all board members voting in the affirmative.

- #501-000-2425-0016-T; General Fund/Capital Outlay/ Debt Services Transfer \$0
- #501-000-2425-0017-M; General Fund / Capital Outlay / Debt Service Maintenance \$0
- # 501-000-2425-0018-T; General Fund/Capital Outlay/ Debt Services Transfer \$0

- B. Principal's Report – Principal Rodarte reported there were 120 students enrolled. then presented the principal's report, highlighting an increase in enrollment, the handling of budget impacts, and the staffing situation. He also recognized Mr. Conforti for his work on a documentary and thanked him, along with Mr. Erickson and Mr. Deleonardis, for volunteering at the School Choice Fair. reports on the upcoming site visit on March 10th, highlighting improvements in two previously flagged areas: CPO certification and timely board reporting. He expects a better overall rating this year, though anticipates potential issues with business practices due to approving a technology contract over \$60,000 without proper bidding. The school is preparing for the visit, which will involve meetings with various groups including board members, staff, and students
- C. Intern Coordinator's Report – Mr. Richardson reported on the progress of the internship program, noting that 55% of the senior class had completed internships and 19% of juniors had done so. He also mentioned the success of the Albuquerque Mayor's Creative Youth Corps program. Mr. Richardson's schedule change at the school was noted, which might impact his time for the internship program.
- D. Media Coordinator's Report - Anthony Conforti reported Mr. Conforti discussed the revision of career pathways and the upcoming Santa Fe legislative field trip. He highlighted the importance of the trip, as it coincides with a significant day for education and several bills relevant to the school. Dr.Tanya Mueller explained the potential benefits of a funding bill for public school funding formula changes and a Senate bill for math labs. The team also discussed the Supercomputing Challenge, with her students presenting their project to the legislature. Mr. Conforti emphasized the importance of lobbying and the role of the students in advocating for their needs.

6. Action Items

- None

7. Old Business - GCM Toth held an equity and inclusion discussion. The group agreed to explore ways to collaborate with other schools and organizations.
8. New Business – GCM Carlson discussed the status of the foundation board and nonprofit, revealing that the nonprofit status had lapsed during Covid. She is in the process of contacting two attorneys to bring the paperwork up to date and is waiting for three interested people to agree to be on the paperwork for the nonprofit. GCM Carlson also mentioned the need to find more people willing to take on the commitment of being officers of the nonprofit. She plans to bring the chosen attorney's name forward for approval at the next board meeting. GCM Carlson also mentioned the upcoming evaluation process for Mr. Rodarte and the need to discuss the next school year's staff and vision.
9. Executive Session deferred to latter date.
10. Adjourn 11:18am

 P Carolyn Carlson
 P Malinda Menke
 P Channing Concho
 P Kendra Toth
 P Eddie Tayofa

The New Mexico Academy for the Media Arts (f.k.a. Media Arts Collaborative Charter School) offers secondary students a comprehensive, project-based, cross-curricular education centered in the media arts. We prepare our graduates for positions in the media industries and for the rigor of post-secondary education.

This meeting will be held per the New Mexico Open Meeting Act. The Council reserves the right to take agenda items out of order, items may be removed or delayed from the agenda at any time, and two or more items may be combined for consideration. The Council is happy to make reasonable accommodations for any member of the public with a disability and wishes to attend the meeting. If special arrangements are necessary, please notify Carolyn via email at ccarlson@nmmediaarts.org at least 24 hours prior to the meeting.