

NMAMA December 10, 2024 Draft Minutes

New Mexico Academy for the Media Arts
4401 Central Ave NE, Alb., NM 87108

Minutes of the Governing Council Hybrid, In Person and Virtual Meeting December 10, 2024 @ 10am

1. Quorum Call - Governing Council President Carolyn Carlson called the meeting to order at 10am, with Governing Council members Channing Concho, Malinda Menke, Kendra Toth, Eddie Tafoya. Also present were Principal John Rodarte, Business manager Ashley Wolfel and Tom Richardson, Anthony Conforti. Faculty Chris Lopez and Tanya Mueller were also present.
2. Approval of Agenda - Motion to approve made by Malinda, second by Eddie. The motion passed unanimously in a roll call vote with all board members voting in the affirmative.
3. Public Input – There were no public comments
4. Approval of Minutes
5. Motion to approve minutes of the November 12, 2024 meeting by Malinda, second by Kendra. The motion passed unanimously in a roll call vote with board members voting in the affirmative.
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6. Reports
 - A. Business Managers Report (Ashley Wolfel or Mike Vigil II) – Ms. Wolfel presented the monthly financial report with an ending bank balance of \$732,315.60. She explained that based on the 40th day count the school is expecting an approximate \$500,000 budget for next fiscal year. Some open PO's were closed out and other funds were identified that could be used for operational. She explained that if there any negatives on the balance sheet it is because of waiting on a reimbursement.

Approval of Bar – Kendra motioned with a second by Eddie to approve the following BAR: Bar # 501-000-2425-0008-IB for \$101,233.00 lease purchase

funds into the General Fund. The motion passed unanimously in a roll call vote with board members voting in the affirmative

- B. Principal's Report – John Rodarte reported the enrollment at the school is 110. He explained the furlough and reduction in force policies were necessary to address the budget deficit. He said there was some unspent capital outlay money that is being identified to be used for signage, upgrades to security and completion of the green space. Principal Rodarte said he will be looking into mailing out flyers to residences in the zip codes where APS is closing schools such as Taft Middle School. A facilities master plan is in the works. The school received help from the state to complete it. He also updated on upcoming Winter Expo and other items.
- C. Intern Coordinator Report – Tom Richardson reported that 55% of the senior class is currently involved or has completed an internship. 19% of the junior class has completed an internship. This is higher than past years so it is a good sign. Ice Wolves continues to be the most popular. He said he is in contact with Catharsis Media which is a local news and public access channel to work together to support our internship program.
- D. Media Coordinator - Anthony Conforti reported that the wellness documentary will air on at a reception at the African American Center from 6 pm to 8 pm Jan. 10th with Rep. Herndon. He reported that City Councilor Nicole Rogers said she will take some of the students to the Legislature during the session,

7. Action Items

Motion to approve a Reduction in Force policy was made by Channing with a second by Eddie. The motion passed unanimously in a roll call vote with board members voting in the affirmative

A motion to approve a \$55,000 Idea-B application was made by Malinda with a second by Channing. The motion passed unanimously in a roll call vote with board members voting in the affirmative

A motion to approve a Furlough policy was made by Kendra with a second by Malinda. The motion passed unanimously in a roll call vote with board members voting in the affirmative

8. Old Business

- Discussion was held about drafting a non-binding memorandum of understanding with Area 505 Performance Capture and Animation LLC for studio space in the Bank of America portion of the building.

9. New Business

- Annual Report – The Governing Council noted receipt of the 2023-2024 annual report from the Public Education Department.

10. Adjourned at 11 :14 am for a workshop for informal discussion of school issues such as recruitment, location problems and the legislative session. No decisions were made.

__p__ Carolyn Carlson

__p__ Malinda Menke

__p__ Channing Concho

__p__ Kendra Toth

__p__ Eddie Tayofa

The New Mexico Academy for the Media Arts (f.k.a. Media Arts Collaborative Charter School) offers secondary students a comprehensive, project-based, cross-curricular education centered in the media arts. We prepare our graduates for positions in the media industries and for the rigor of post-secondary education.

This meeting will be held per the New Mexico Open Meeting Act. The Council reserves the right to take agenda items out of order, items may be removed or delayed from the agenda at any time, and two or more items may be combined for consideration. The Council is happy to make reasonable accommodations for any member of the public with a disability and wishes to attend the meeting. If special arrangements are necessary, please notify Carolyn via email at ccarlson@nmmediaarts.org at least 24 hours prior to the meeting.